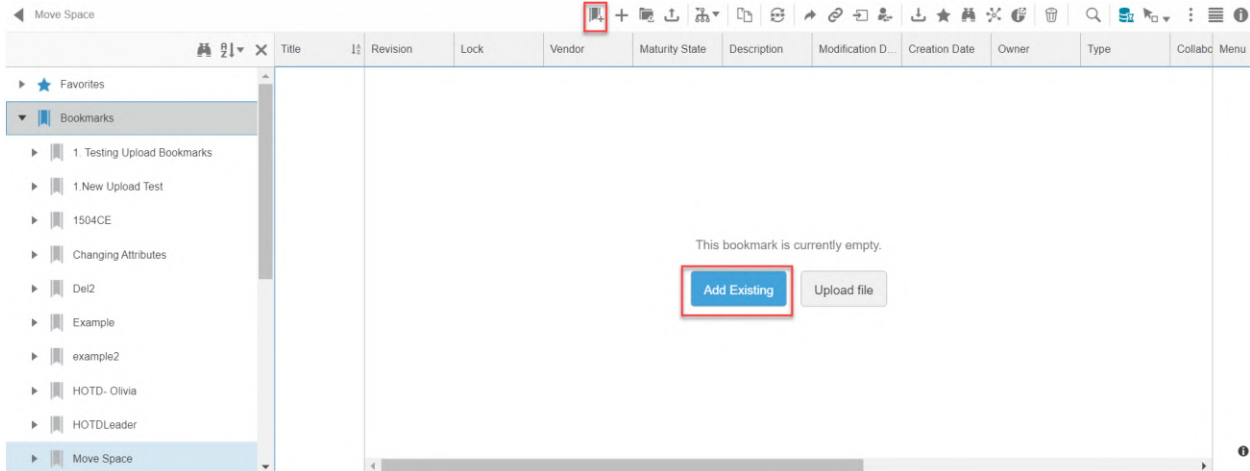
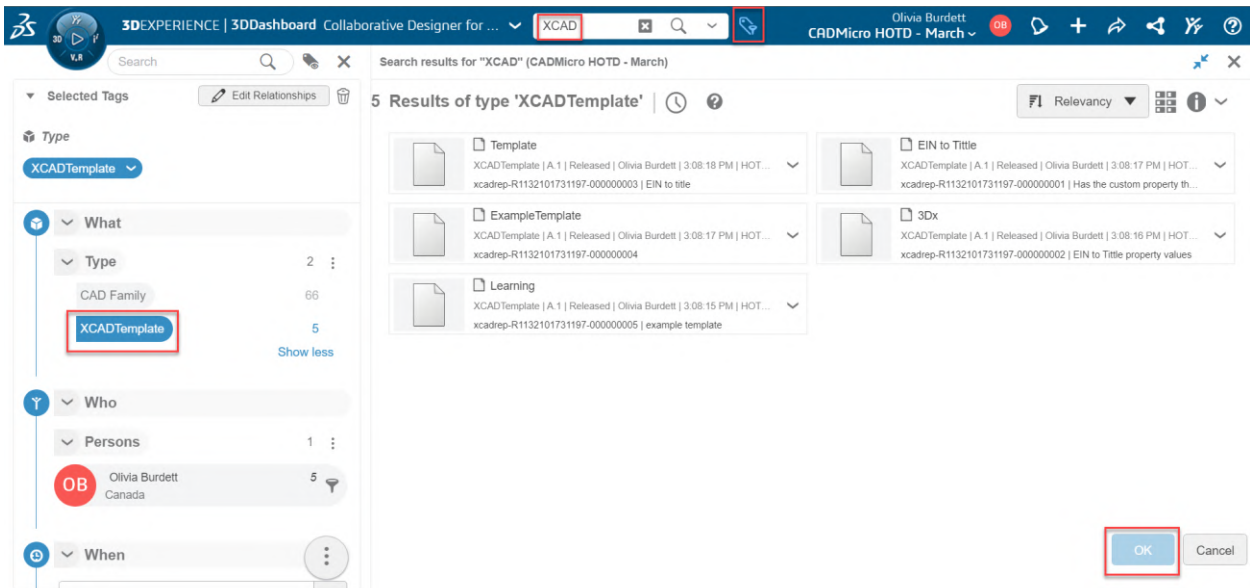


How to move a Template to a Different Collaborative Space

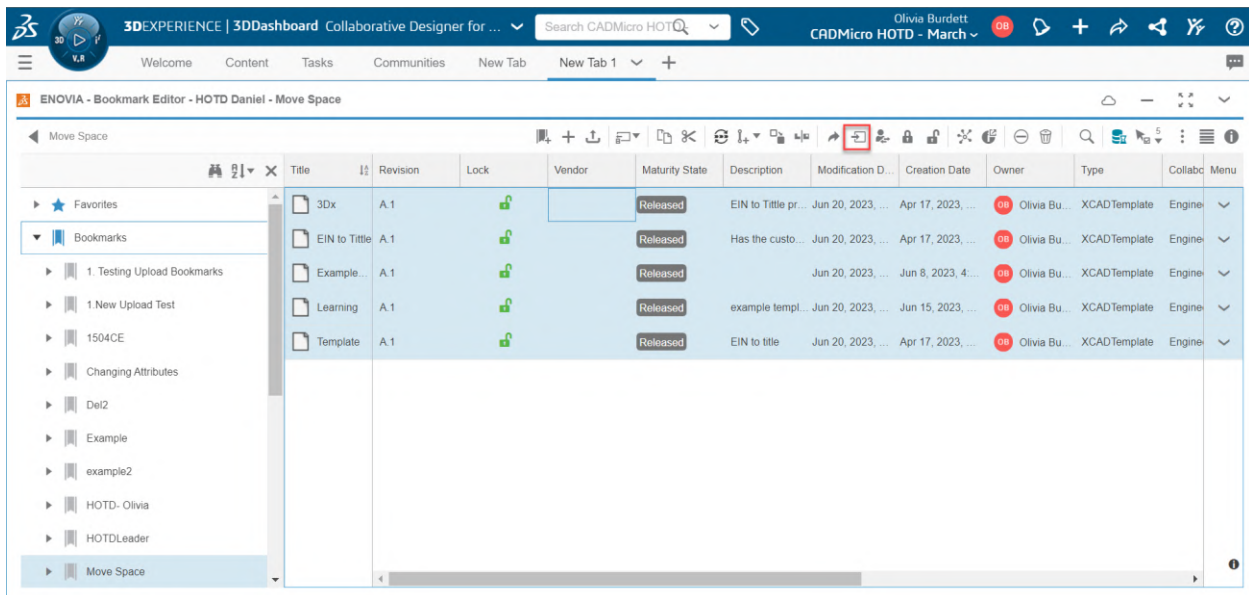
Open the bookmark editor app. Use the ribbon with a plus to create a new temporary bookmark. I called move space.



Click Add Existing and use the search tool to find your templates. Searching for XCAD will pull up all templates. Use the 6W tags to filter so that only XCAD Templates are shown. Select all the templates you want to move and click ok.



Now that the templates are in the bookmark select all the templates. Then click the move icon.



Type in the name of the collaborative space you want to move the templates to then click move. You will see a pop-up letting you know the templates have successfully been moved.

